1. Rec Sports Membership Packet

a. Visit the following link:

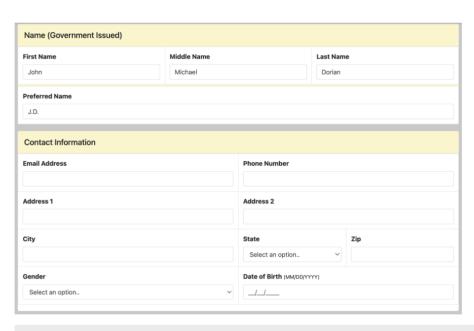
https://secure.rs.utexas.edu/services/sportclubs/join/

b. Select "Start/Continue Membership Packet" if you are new to the club, or "Duplicate an Already Submitted Packet" if not

Start/Continue Membership Packet

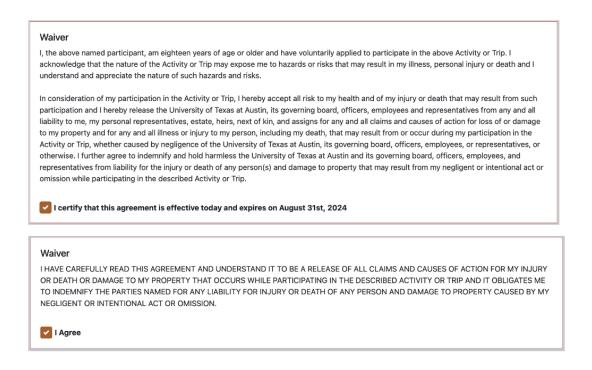
Duplicate an Already Submitted Packet

c. Add your basic personal information and select Texas Ballroom as your Sport Club

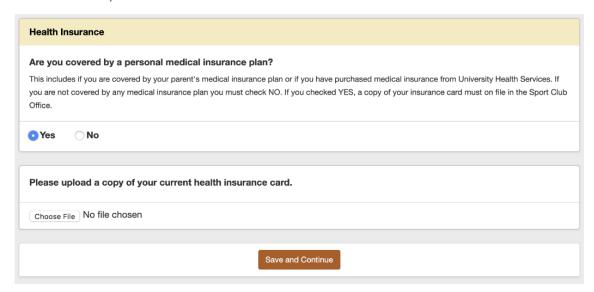




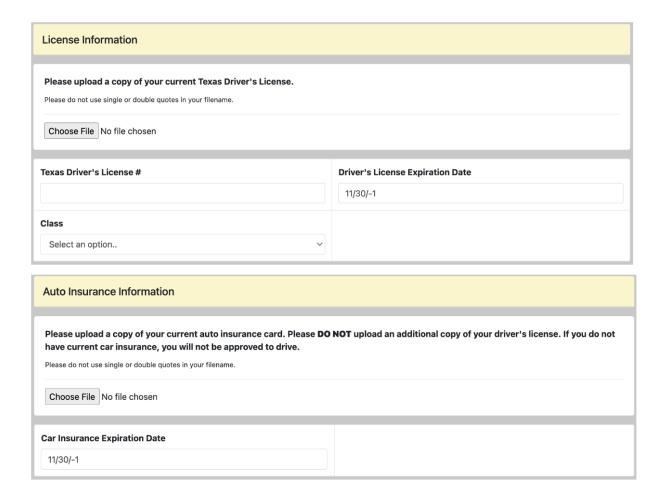
d. Check the boxes under the following waivers



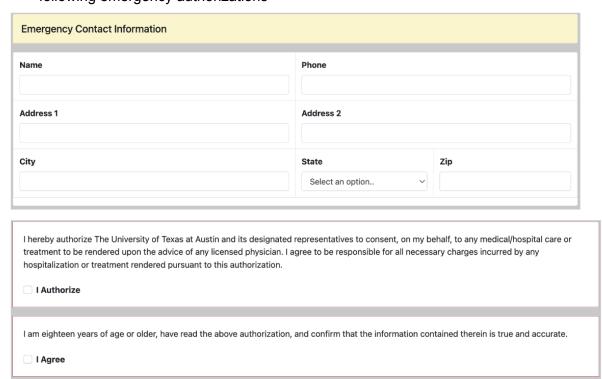
- e. On the next page, upload a copy of your current health insurance if applicable
 - i. Texas Ballroom strongly recommends you add this if possible. Money that Rec Sports does not spend on your insurance while traveling is money Rec Sports can give us to help fund competition fees, hotels, costumes, etc.



- f. On the next page, upload a copy of your Texas Driver's License and current auto insurance if applicable
 - i. Even if you do not plan to drive for the club, Texas Ballroom strongly advises you to complete these steps. Failure to have enough registered drivers on a competition roster means we may not be allowed to attend a competition by Rec Sports.



g. On the next page, add your emergency contact information and check the following emergency authorizations

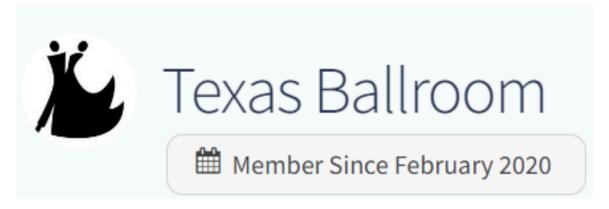


h. Your packet should now be complete! Please watch your email inbox over the next few days. If you Rec Sports finds any errors, they will reject your packet and send it back to you with instructions on which part to correct.

2. HornsLink

a. 'Sign into Hornslink using your UT EID: https://utexas.campuslabs.com/engage/

b. Search for Texas Ballroom



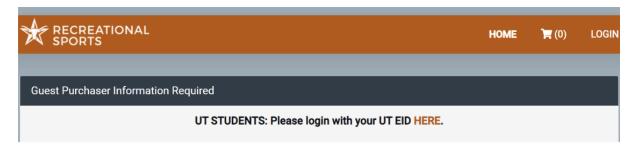
- c. Click the Join button on our Organization Page
- d. Officers will approve your membership request upon receipt of your Rec Sports Membership Packet and Dues

3. Dues

You may pay dues to officers in cash during class. The current dues are \$55 per semester for general members or \$105 for members who intend to go to ballroom or country competitions.

Note: The Competitive Membership is only an additional fee of \$50, totaling \$105 per semester. The Competitive Membership will not apply to the Austin Open, which we will host on campus in April. The Competitive Membership does not apply to your first competition.

e. If you are paying online, go to the Rec Sports Online Store and sign in with your UT EID: https://secure.rs.utexas.edu/store/guest-sc.php

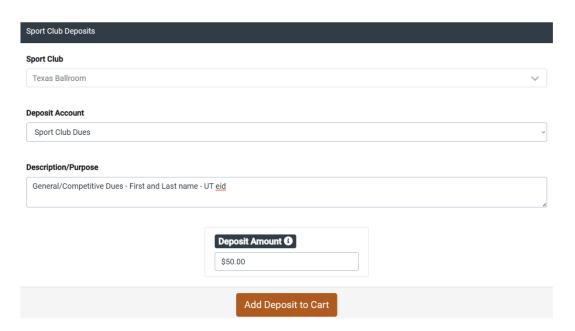


f. Scroll down and select Sport Club Deposits



Sport Club Deposits

- g. Select Texas Ballroom as the Sport Club
 - i. Select "Sport Club Dues" as the Deposit Account
 - ii. Include the following info in Description/Purpose
 - 1. General/Competitive Dues (whichever are applicable)
 - 2. First and Last name
 - 3. UT EID
 - iii. Type the appropriate price (i.e. \$55 or \$105)
 - iv. Click Add Deposit to Cart



- h. Proceed to checkout and pay using your credit/debit card
 - i. Send a screenshot of your payment confirmation to Julian via Slack or email
 - i. @Julian or txb.treasurer@gmail.com
 - ii. If you fail to complete this step and we have no record of your payment, you may have to pay your dues an additional time. We require proof of payment of all dues.

4. Slack

- a. You may join our Slack workspace by scanning a QR code at our classes
- b. If you have downloaded Slack on your computer or phone, you may also follow this link:

https://texasballroom.us6.list-manage.com/track/click?u=b94417949ceafc3517b1d8526&id=e45abb5353&e=ec93df3277

c. Finally, if the above options are not working, current officers can manually add you to our Slack. Please speak to them if this is the case.